

**CITY OF BLAINE
PARK AND CEMETERY BOARD MINUTES**

Thursday, October 12, 2017

9:30 AM – 11:00 AM

Sandie Miller - Chair

A. CALL TO ORDER: 9:30 AM

B. ROLL CALL:

PRESENT: Sandie Miller, Sean Ventura, Janet Pickard, Sandra Schable, Joan Clark
Board Member Baldwin asked to be excused prior to the beginning of the meeting.

ABSENT: Garth Baldwin

MOTION BY CLARK, SECONDED BY PICKARD TO EXCUSE BOARD MEMBER BALDWIN, APPROVED UNANIMOUSLY (5-0).

STAFF: Planner II Alex Wenger, Planner I Maddie Ottley

C. CONSENT AGENDA:

Approval of the agenda and approval of the September, 2017 minutes.

D. PUBLIC COMMENTS:

Diane Major, 978 Harrison Avenue – Introduced herself and stated she is interested in helping the Board in some manner.

Zach Scherk – Corner of Martin and 4th – Introduced himself and stated he is a new employee with the Peace Arch State Park.

E. NEW BUSINESS:

BBBPRD2 Endorsement Letter

Mr. Wenger presented the draft letter from the Park and Cemetery Board in support of the Blaine Birch Bay Park and Recreation District six-year levy.

MOTION BY CLARK TO AMEND THE LETTER TO ADD THE WORDING, “BLAINE CITIZENS TAX DOLLARS BEING WELL USED”, NO SECOND, AMENDMENT DIED.

MOTION BY SCHABLE, SECONDED BY VENTURA, TO APPROVE THE ENDORSEMENT LETTER AS PRESENTED, APPROVED UNANIMOUSLY (5-0).

F. UNFINISHED BUSINESS:

Lincoln Park

Mr. Wenger went over the finalization of the sewer project through Lincoln Park. Mr. Wenger noted he has been in contact with Whatcom Disc Golf Club who is interested in working with the City to collaborate in the installation of a disc golf course. The installation could result in an increase in park users and disc golf tournaments.

Mr. Wenger stated the City is working with Cascade Design Group, a landscaping firm, to design a master landscaping plan for the park which will help guide the development of the disc golf course.

Mr. Wenger also added improvements to the north parking area are planned, as well as planting of native species within the park and installation of two pet waste stations.

Mr. Wenger noted an Eagle Scout wants to build a picnic shelter off of the D Street entrance. The individual has an engineered plan and is working on a building permit.

Mr. Wenger concluded by noting staff would prefer to roll over the parklets improvements to 2018, and the cemetery niche wall project being conducted by Public Works will start either this winter or early next year.

Board Member Ventura asked about lighting within the Park.

Mr. Wenger stated that staff is working with Public Works, and the lighting is planned for with the 2018 CIP.

Heron's Pond

Mr. Wenger highlighted the project is complete with the exception of a park sign.

Marine Park Playground fall surface

Mr. Wenger noted he met with a representative of the fall surface company, and noted the company is unsure of the cause of deterioration. Staff asked for a full replacement of the fall surface. The company will be sending us a patch kit to repair issues within the interim.

F. INFORMATIONAL ITEMS:

Mr. Wenger noted staff will be focusing on updating the Park and Recreation Plan and highlighted a few projects, which would be included in the update. Staff will be working with the Board and public to update the plan.

Board Member Clark inquired about the effectiveness of the summer help.

Mr. Wenger noted the summer help positions did not fulfill the hours allotted for parks maintenance for the summer. Through the Parks and Operations budget, staff is seeking the employment of two part time summer maintenance positions dedicated solely to parks maintenance.

ADJOURNMENT: 10:08 AM

Park and Cemetery Board minutes of October, 2017 will be approved at the December, 2017 Park and Cemetery Board meeting.