



LAND USE MASTER INVOICE

COMMUNITY DEVELOPMENT SERVICES

435 MARTIN STREET, STE. 3000

BLAINE, WA • 98230

PHONE: (360) 332-8311

FAX: (360) 543-9978

Total Fees

\$ _____

FOR OFFICIAL USE ONLY

I, the applicant/owner, certify that this application is being made with the full knowledge and consent of all owners of the property in question. I attest that the information provided on this and supplemental application forms and materials is true and accurate. I also agree to provide access and right of entry to City of Blaine employees, representatives or agents for the sole purpose of application review and any required later inspections. This right of entry shall expire when the City (through the Director or designee) concludes the application has complied with all applicable laws and regulations. Access and right of entry to the applicant's property shall be requested and shall occur only during regular business hours.

Project Name: _____

Site Address/Location/Parcel Number: _____

Contact Person: _____ Phone: _____

Email: _____

Mailing Address for Contact Person: _____

Property Owner Name: _____ Property Owner Signature: _____

PLEASE CHECK ALL THAT APPLY

<input type="checkbox"/> Boundary Line Adjustment - \$275 <input type="checkbox"/> Critical Areas Review (major) - \$275 <input type="checkbox"/> Commercial (Downtown) Design Review - \$200 +\$75/hour <input type="checkbox"/> Covenant to Bind <input type="checkbox"/> Flood Area Development - \$100 <input type="checkbox"/> Land Disturbance (minor) - \$200 <input type="checkbox"/> Land Disturbance (major) - \$500	Hot Key – 243 Hot Key – 048 Hot Key – 022 No Charge Hot Key – 035 Hot Key – 243 Hot Key – 243	<input type="checkbox"/> Pre-Application (1 st free, \$250 after) <input type="checkbox"/> Short Plat - \$525 <input type="checkbox"/> Site Plan Review - \$275 <input type="checkbox"/> Specific Binding Site Plan - \$525 <input type="checkbox"/> Shorelines Exemption - \$50 <input type="checkbox"/> SEPA Review - \$375 <input type="checkbox"/> SEPA Exemption Request - \$75 <input type="checkbox"/> Signs - \$50 for first 3, \$25 per add.	Hot Key – 243 Hot Key – 243 Hot Key – 219 Hot Key – 243 Hot Key – 035 Hot Key – 048 Hot Key – 023
<input type="checkbox"/> Building or Plat Variance - \$300 <input type="checkbox"/> Conditional Use - \$350 <input type="checkbox"/> Shorelines Conditional Use - \$500 <input type="checkbox"/> Shorelines Variance - \$500	Hot Key – 035 Hot Key – 035 Hot Key – 035 Hot Key – 035	<input type="checkbox"/> Shorelines Substantial Development <\$50K - \$275 <input type="checkbox"/> Shorelines Substantial Development ≤ \$250K - \$550 <input type="checkbox"/> Shorelines Substantial Development > \$250K - \$900	Hot Key – 035 Hot Key – 035 Hot Key – 035
<input type="checkbox"/> General Binding Site Plan - \$1,500 + \$100/acre for every acre over 3 <input type="checkbox"/> Planned Unit Development - \$800 + \$100/lot or tract <input type="checkbox"/> Preliminary Long Subdivision \$1,500 + \$100/lot or tract <input type="checkbox"/> Final Long Subdivision \$525 + \$50/lot or tract	Hot Key – 243 Hot Key – 243 Hot Key – 243 Hot Key – 243	<input type="checkbox"/> Annexation - \$1,500 + \$50/acre + <input type="checkbox"/> Comprehensive Plan Amendment – Variable \$ _____ <input type="checkbox"/> Land Use & Development Code Amendment - \$500 <input type="checkbox"/> Zoning Map Amendment – Variable \$ _____	Hot Key – 243 Hot Key – 043 Hot Key – 243 Hot Key – 243

DESCRIPTION OF PROPOSED PROJECT: (Attach supplemental sheets as necessary)



INFORMATION BULLETIN No. 18

City of Blaine

Updated
September 2012

HOME OCCUPATION PERMITS

WHAT IS A HOME OCCUPATION PERMIT?

A Home Occupation Permit is just what it sounds like; it's a permit to run a business out of your home. Home businesses are regulated by local government for a variety of reasons, but primarily to ensure neighborhoods are protected from the impacts that can be caused by inappropriate home businesses.

A HOME OCCUPATION PERMIT CAN BE USED TO:

Run a business out of your home.

A HOME OCCUPATION PERMIT CANNOT BE USED TO:

Operate a business at a location that is not your home.

Run a business that creates a greater level of traffic than normally exists in a single family neighborhood.

Run a business that requires more than 25% of your home's floor area.

Run a business where equipment is used that creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal senses off the property.

REQUIREMENTS FOR HOME OCCUPATION PERMITS:

No exterior alteration to the residence is allowed which would indicate a business is being operated inside.

How is a Home Occupation Permit Approved?

They are approved administratively by Community Development Services. A Public Notice is posted at City Hall and on the City's website 10 days prior to the Director making a final decision.

How Do I SUBMIT AN APPLICATION?

Community Development Services will provide Home Occupation applications on request or you can log onto the following link and download a fillable application. Go to - <http://www.cityofblaine.com>

and then

[Home](#) > [Departments](#) > [Community Development Services](#) > Land Use Application & Packets

Fill out the application and submit it back to Community Development Services. If you have any questions please call Amber Lindhout at (360) 332-8311 ext. 3337.

The primary use of the property must be residential.

Home Occupation Permits cannot be transferred to a new location or another person. If you wish to move a home occupation to a new location, a new application must be filled out and approved for the new location.

WHEN A HOME OCCUPATION APPLICATION IS SUBMITTED, THE CITY CHECKS FOR THE FOLLOWING:

- Property liens against any property of the applicants;
- Local criminal contact with the Blaine Police Department;

The City of Blaine's Community Development Department has created customer information bulletins to inform the general public about the effect of codes and regulations on their projects. These bulletins are not intended to be complete statements of all laws and rules and should not be used as substitutes for them. If conflicts and questions arise, current codes and regulations are final authority. Because the codes and regulations may be revised or amended at any time, consult City of Blaine, CDS staff to be sure you understand all requirements before beginning work. It is the applicant's responsibility to ensure that the project meets all requirements of applicable codes and regulations.



CITY OF BLAINE COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

435 Martin Street, Suite 3000 • Blaine, WA • 98230
Phone: (360) 332-8311 • Fax: (360) 543-9978 • Website: www.cityofblaine.com

HOME OCCUPATION PERMIT APPLICATION

HOME OCCUPATION PERMITS are granted when the application conforms to the conditions and regulations contained in BMC 17.96.040 (Summarized on the back of this form.)

APPLICANT(S) NAME(S):

APPLICANT(S) PHONE NUMBER(S):

BUSINESS NAME:

ADDRESS OF HOME OCCUPATION:

MAILING ADDRESS:

EMAIL ADDRESS:

WILL THERE BE ANY EMPLOYEES OTHER THAN FAMILY MEMBERS
RESIDING ON THE PREMISES EMPLOYED BY THIS HOME OCCUPATION?

OF EMPLOYEES INCLUDING SELF:

WILL CUSTOMERS/CLIENTS VISIT YOUR RESIDENCE FOR THE PURPOSE
OF THIS OCCUPATION?

IF YES - HOW OFTEN?

WILL THERE BE PICK-UP FROM OR DELIVERIES TO YOUR RESIDENCE
DUE TO THIS OCCUPATION?

IF YES - HOW OFTEN?

WILL THERE BE ANY EXTERIOR MODIFICATION OF YOUR RESIDENCE
TO ACCOMMODATE THIS OCCUPATION?

IF YES - PLEASE DESCRIBE:

SQUARE FOOTAGE OF YOUR
RESIDENCE:

SQUARE FOOTAGE OF AREA THAT WILL BE USED TO CONDUCT THIS OCCUPATION:
(CANNOT EXCEED 25% OF RESIDENCE)

DETAILED DESCRIPTION OF BUSINESS OPERATION:

PLEASE LIST ANY EQUIPMENT THAT WILL BE USED IN THE OPERATION OF THIS BUSINESS:

APPLICANT(S) SIGNATURE(S):